



HANDS OF HOPE
FOOD & RESOURCE CENTER

COURT-MANDATED COMMUNITY SERVICE AGREEMENT

**THIS IS NOT AN OFFICIAL DOCUMENT.
WILL BE REQUIRED TO SIGN UPON ARRIVAL**

- **I agree to arrive 15 minutes before every scheduled shift begins and stay for the entire shift until I am dismissed by the volunteer coordinator.**
- **I agree to be responsible for signing in and out for each of my volunteer shifts.**
- **I agree to bring any court-related paperwork/timesheets with me to each shift and have it signed off on by the Hands of Hope Inc. community service coordinator/supervisor.**
- **I agree to dress appropriately and safely. I understand that no open-toe shoes, revealing, or offensive clothing may be worn.**
- **I agree to follow all staff instructions, keep on task, and remain in assigned work areas.**
- **I agree to use only appropriate language and gestures with staff and other volunteers.**
- **I agree to abstain from all tobacco or electronic cigarette use while on Hands of Hope grounds.**
- **I agree that I will not falsify any information or hours worked – doing so will result in immediate dismissal and hours worked voided.**
- **I understand that Hands of Hope Inc. reserves the right to deny community service opportunities to any volunteer not abiding by these guidelines.**

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